



WIOA RFP OPTIONS

Due Diligence Considerations

**NW WDB Staff performed due diligence when developing the RFPs
that were released April 5th**

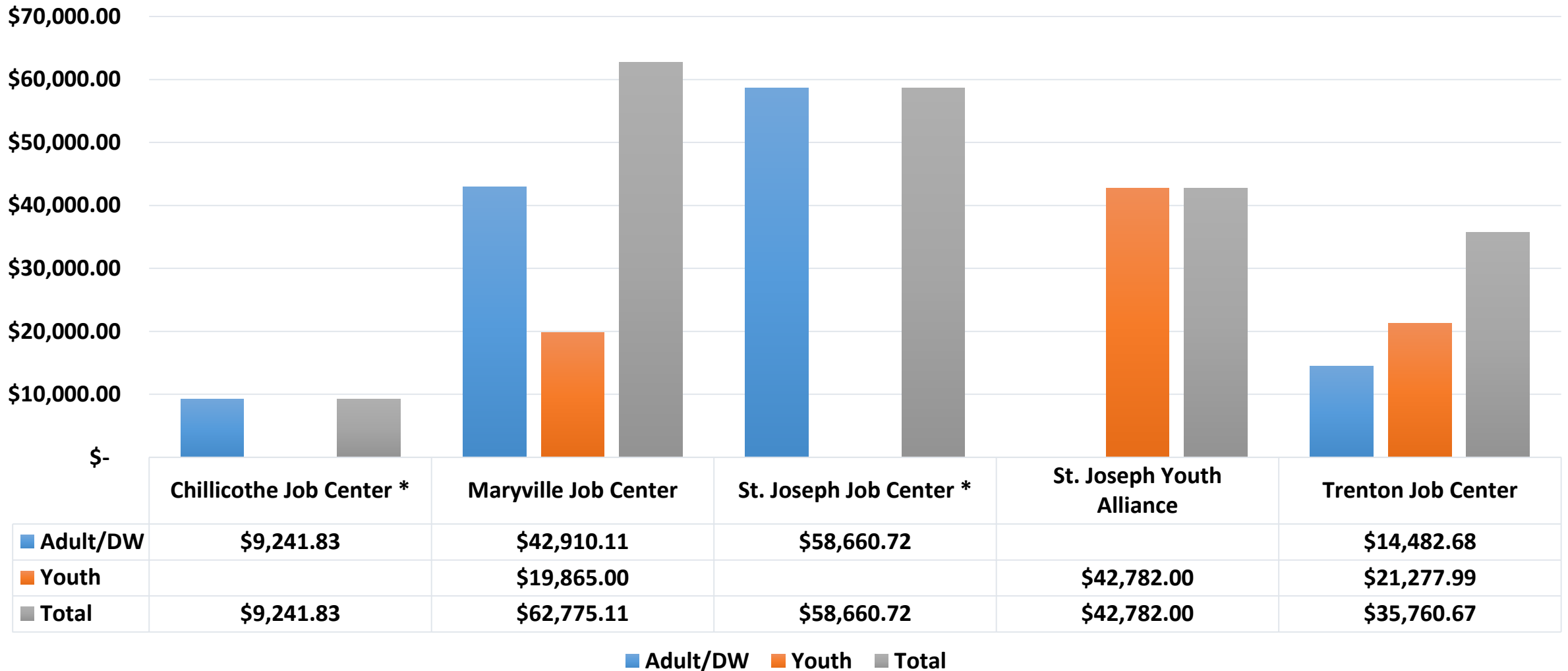
Factors considered:

- compliance with WIOA and DWD**
- likelihood of shrinking regional allocation**
- need for innovative service delivery strategies**
- funding available for participants**
- administrative and facility costs**

Below is a chart of administrative and facility costs by Center

**Following that chart, WIOA & DWD guidelines then
RFP options to be considered are presented**

WIOA Funded Administrative & Facility Costs



* One-Stop Job Center Cost-shared with DWD & Partners

Job Center Facility/Administrative Costs

Trenton Job Center			Maryville Job Center		
	AD/DW	Youth		AD/DW	Youth
Rent/Utilities/Maintenance	4,500.00	*	Rent/Utilities/Maintenance	7,200.00	*
Telephone-basic lines, LD, 800#, fax/internet	565.00	2,110.00	Telephone-basic lines, LD, 800#, fax/internet	2,440.00	75.00
Office Supplies (WDB paid)	750.00	1,400.70	Office Supplies (WDB paid)	750.00	-
Postage	200.00	675.00	Office Supplies (NW paid)		855.00
Virus protection (11 computers)	550.00	50.00	Postage	60.00	*
Computer maint/repair	1,000.00	2,100.00	Copier	1,950.00	*
Copier	1,100.00	675.00	Advertising	-	
Copies - Chillicothe	85.00	-			
Admin staff directly charged (7.5% Yth)	-	4,277.00	Admin staff directly charged (20% Yth, 49% AD/DW	20,640.64	11,318.00
* 15% Indirect (includes space costs for yth staff, Admin non-direct staff wages and 10% ICR NGCC)	5,732.68	9,990.29	21% Indirect (includes space costs for yth staff, Admin non-direct staff wages and 12% ICR NGCC)	9,869.47	7,617.00
TOTAL EXPENSES	14,482.68	21,277.99	TOTAL EXPENSES	42,910.11	19,865.00
Staff funded @ Center: 1.3 AD/DW; 1.75 Youth		<u>35,760.67</u>	Staff funded @ Center: 1.72 AD/DW staff; .75 Youth staff		<u>62,775.11</u>

Chillicothe Job Center			St. Joseph Job Center		
	AD/DW	DWD		AD/DW	DWD
Rent/Utilities/Maintenance	3,860.00	15,440.00	Rent/Utilities/Maintenance	28,800.00	35,200.00
Insurance	-	-	Insurance	405.00	495.00
Office Supplies	100.00	400.00	Office Supplies	1,350.00	1,650.00
Telephone (lines, internet)	500.00	2,000.00	Telephone (lines, internet)	3,105.00	3,795.00
Postage, Machine Rental	70.00	280.00	Postage, Machine Rental	405.00	495.00
Memberships/subscriptions	-	-	Memberships/subscriptions	148.50	181.50
Copier/computers	500.00	2,000.00	Copier/computers	2,025.00	2,475.00
Interpretive Services	20.00	80.00	Interpretive Services	67.50	82.50
10% ICR to GHRPC for NGCC staff not cost shared w/DWD	4,191.83	-	10% ICR to Moka for NGCC staff not cost shared w/DWD	22,354.72	-
TOTAL EXPENSES	9,241.83	20,200.00	TOTAL EXPENSES	58,660.72	44,374.00
Staff funded @ Center: 1 AD/DW; 4 DWD		<u>29,441.83</u>	Staff funded @ Center: 4 AD/DW, 6 DWD		<u>103,034.72</u>

St. Joseph Youth Alliance		Youth
Rent/Utilities/Maintenance		12,932.00
Insurance		4,250.00
Office Supplies		1,700.00
Telephone (lines, internet)		1,033.00
Postage, Machine Rental		0.00
Memberships/subscriptions		0.00
Copier/computers		0.00
8% Admin to support staff S/F, indirect costs		22,867.00
TOTAL EXPENSES		<u>42,782.00</u>
Staff funded@ SJYA 2 Youth		

WIOA and DWD Guidelines

- Procurement of One-Stop Operator (OSO) is required under WIOA (see section 121(d)(2)(A) re: competitive process)
- The RFP options being presented are in compliance with WIOA and DWD (Issuance 01-2016 *“Functional Leadership for Missouri Job Centers...”* & DWD Issuance 04-2016 C-1 *“Selection or Designation of Service Providers, Including Selection of One-Stop Operators...”*)
- Following the procurement process and selection of service providers, modifications to our Local Plan (DWD Issuance 19-2015 *“Local Plan and Regional Plan Modification Procedures”*) and MOU (DWD Issuance 12-2015 *“Memorandum of Understanding Guidelines....”*) are required to be in compliance with WIOA and to reflect LWDA current situations

Option A (RFP Issued 4.5.17): Eastern and Western Approach

Eastern 9 County District	Western 9 County District
<p align="center"> One-Stop Operator Functional Leadership Program Services: Adult/DW (RFP) </p>	<p align="center"> One-Stop Operator Functional Leadership Program Services: Adult/DW (RFP) </p>
<p align="center">Program Services: Youth (RFP)</p>	<p align="center">Program Services: Youth (RFP)</p>
PROS	CONS
<p align="center">Savings on administrative and facility costs</p>	<p align="center">Change</p>
<p align="center">Provides most money to customers than all other options</p>	<p align="center">Creates competition among existing subcontractors</p>
<p align="center">Lessens the cost of the OSO by tying it to Functional Leadership</p>	<p align="center">LWDB region will have 2 separate OSO but will be required to work under a single One-Stop System</p>
<p align="center">Allows for innovative delivery of services in outlying counties beyond existing one-stop centers</p>	
<p align="center">Allows for subcontracting</p>	

Option B: Eastern and Western OSO & FL

Eastern District		Western District	
One-Stop Operator / Functional Leadership (RFP)		One-Stop Operator / Functional Leadership (RFP)	
St. Joe	Maryville	Green Hills	
Program Services: Adult/DW (RFP)	Program Services: Adult/DW (RFP)	Program Services: Adult/DW (RFP)	
Program Services: Youth (RFP)	Program Services: Youth (RFP)	Program Services: Youth (RFP)	
PROS		CONS	
Lessen cost of OSO by tying it to Functional Leadership vs. options C and D		Western Functional Leader provides oversight to affiliate Center that may be operated by another sub-contractor (territory issues and weekly travel costs)	
		LWDB region will have 2 separate OSO but will be required to work under a single One-Stop System	
		Less funding for participants than Option A	

Option D: 18 County OSO

18 County NW WDB Region		
One-Stop Operator (RFP)		
St. Joe	Maryville	Green Hills
Functional Leadership Program Services: Adult/DW (RFP)	Functional Leadership Program Services: Adult/DW (RFP)	Functional Leadership Program Services: Adult/DW (RFP)
Program Services: Youth (RFP)	Program Services: Youth (RFP)	Program Services: Youth (RFP)
PROS		CONS
Single OSO for the entire LWDB region: unified team, goal, mission, & meetings		Increased costs of OSO by separating it from Functional Leadership costs (staff time, travel, training, meeting costs)
Functional Leadership for each sub-region alleviates weekly travel and territory issues		Less funding for participants than Options A & B