

Registered Apprenticeship

How Does It Work?

(1) Contact USDOL/OA
Organization(s) interested in developing a Registered Apprenticeship (RA) program contacts USDOL/ Office of Apprenticeship



(2) Meeting(s)
USDOL/OA meets with local employer(s), educational provider(s), Workforce Development, community leaders, etc. to discuss workforce needs & occupations of interest, & then determine if an RA program would be a viable solution



(3) Identify RA Program Sponsor & Partners
* RA Program Sponsor
* Participating employer(s)
* Workforce Dev. (\$\$\$)
* Educational provider

(4) Develop RA Standards
USDOL/OA assists Program Sponsor, participating employer(s), educational provider(s) develop RA training program for each registered occupation + apprentice qualification criteria, wage schedule, etc.



(6) Hire Apprentices
Employer interviews/hires new &/ or incumbent employees for RA program (Sponsor &/or WD may assist in apprentice recruitment & assessment efforts)

(5) Register RA Program
Program Sponsor signs Standards of Apprenticeship; USDOL/OA registers program via USDOL Registered Apprenticeship Partners Information Data System (RAPIDS) & provides Sponsor online access & capability to manage apprenticeship records



(7) Register Apprentices
Program Sponsor registers apprentice(s) in RAPIDS

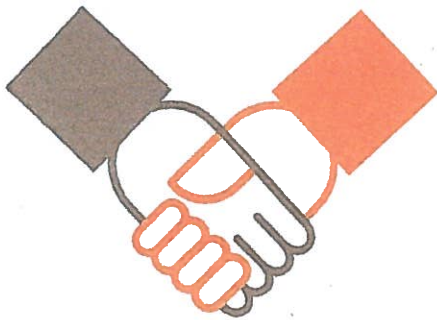


(8) "Earn While You Learn" Training Model
In a safe work environment, apprentice-employees receive structured, "hands-on" OJT by a qualified mentor + related classroom instruction by a qualified educational provider; OJT records & course transcripts are maintained to track apprentice progression; Program Sponsor updates apprentice records in RAPIDS, as required



(9) Completion Certificate
Program Sponsor notifies USDOL/OA when each apprentice completes his/her apprenticeship; OA provides Sponsor with USDOL/OA Certificate of Completion of Apprenticeship credential to award to RA program graduate

(10) Postsecondary Education Opportunities
Apprenticeship program graduates gain accelerated pathway to a college degree or industry-recognized certification through postsecondary institution partners who will award college credit (up to 60 hours) for RA experience



Partnership = Success



Suzanne Richards
Apprenticeship Training and Development Specialist
Missouri Registered Apprenticeship Program (MORAP)
suzanne.richards@ded.mo.gov
(660) 827-2179

<http://www.missouriapprenticeship.com>