

# MEMO

TO: Northwest Region Workforce Development Board, Chief Elected Officials, and Interested Parties

FROM: Dr. Gary Clapp, WDB Employer Engagement Committee Chair  
Brent Stevens, WDB Director

DATE: December 7, 2020

RE: **NW WDB Employer Engagement Committee Meeting**  
Monday, December 14, 2020 at 8:30 AM WebEx (virtual)

The Northwest Workforce Development Board Employer Engagement Committee will join the NW Business Services Team in a meeting  
**8:30 AM Monday, December 14, 2020 via WebEx**

***Please use the below information to join the meeting:***

**WebEx Link:**

<https://nwmoregionalcouncilofgovernments.my.webex.com/nwmoregionalcouncilofgovernments.my/j.php?MTID=m38502e7cad2547be263078fbfbb97e94>

**Join by Phone:** (415) 655-0001      **Access Code:** 126 246 2319

**Meeting Password:** 66784937 (Northwest)

In accordance with Section 610.020 RSMO, the meeting will be conducted virtually; as such, there is no designated location for the meeting at which participants will gather. However, in the event that any member of the public desires to attend but is unable to participate virtually/telephonically, call access to the meeting will be made available at the NW WDB office located at 912 Main Street, Trenton, MO. In the event individuals come to the NW WDB office, CDC and Grundy County Health Department safety guidelines will be strictly enforced.

**WDB Employer Engagement Committee and Business Services Team  
Meeting Agenda  
Monday, December 14, 2020 at 8:30 AM via *WebEx***

- **Welcome/Roll Call/Introductions (5 Minutes)**
- **Maximize Northwest Missouri – Christel Gollnick (30 Minutes)**
- **Brent Stevens-Northwest Workforce Development Board Executive Director (15 Minutes)**
- **Review of the Updated List of Businesses in the Region and Next Steps (15 Minutes)**
- **Upcoming Virtual Job Fairs (5 Minutes)**
- **Business Services Satisfaction Index (10 minutes)**
- **Adjournment**