

PY 2021 Equal Opportunity Monitoring Findings and Compliance Report
ST. JOSEPH YOUTH ALLIANCE
DATE OF DESK REVIEW: November 3, 2021
ISSUED NOVEMBER 2021 BY KERRY SAVAGE, NWWDB COMPLIANCE COORDINATOR

Comments	Suggestions
SJYA retention policy states, "Disposal of records will only be made in compliance with each funder's record retention schedule and/or requirements." How does this apply to the retention of employee records?	Adapt retention policy to address the retention of employee records.
The OWD General WIOA Complaint Form was not included in the documents provided with the Desk Monitoring. However, this form (DWD 104) is the correct form.	No suggestion; SJYA is using the correct (DWD-104) complaint form.

Findings	Section	Recommendations	Due Date
There is no EO poster at the Mitchell Avenue (front) entrance. All visitors to the facility must be notified of the assurance of non-discrimination as well as how to file a discrimination complaint.	SECTION 3: Notice and Communication (29 CFR Part 38.38)	Post the English and Spanish versions of the EO poster in plain sight of visitors entering the facility through the main entrance.	12/30/2021
SJYA adequately addressed in the desk review how equality in their services is assured to all participants. The affirmative outreach question (#15) of the desk review seeks to determine what efforts have been made to make LEP, women, minorities, or persons with disabilities aware of the SJYA and its programs. In essence, what is being done to get these populations into the center--not whether the programs are accessible to all protected classes/categories.	SECTION 5: Affirmative Outreach (29 CFR Part 38.40)	Develop a plan/strategy in notifying LEP, women, minorities, and persons with disabilities of the opportunities and programs available at SJYA.	11/30/2022

I acknowledge that I have received and reviewed the findings in this report. I also understand that if I do not agree to any of the findings above I can put those concerns in writing to the Northwest Workforce Development Board Compliance Coordinator for review. This signature does not constitute agreement with the findings.

 Robin Hammond, Executive Director

 Date

PY 2021 Equal Opportunity Monitoring Findings and Compliance Report
GREEN HILLS REGIONAL PLANNING COMMISSION
DATE OF DESK REVIEW: October 21, 2021
ISSUED NOVEMBER 2021 BY KERRY SAVAGE, NWWDB COMPLIANCE COORDINATOR--Corrected

Comments	Suggestions
The state EO officer has requested job centers use the shorter "WIOA General Complaint Form" when submitting a complaint.	Use form DWD-104 when assisting with a discrimination complaint.

Findings	State of Missouri Nondiscrimination Plan	Required Corrective Action	Action Required
The "WIOA Adult and Dislocated Worker Program" and "Crystal Program" brochures list the NW WDB in the EO tagline. This should list GHRPC instead.	SECTION 3: Notice and Communication (29 CFR Part 38.38)	Change "NW WDB" to "GHRPC."	2/8/2022
The EO posters list a toll free number that is no longer in service.	SECTION 3: Notice and Communication (29 CFR Part 38.38)	Remove the toll free number from the posters.	12/10/2021
The EO posters list the name of the interim EO officer with the current EO officer.	SECTION 3: Notice and Communication (29 CFR Part 38.38)	Remove the interim EO officer's name from the posters.	12/10/2021

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 Corinne Watts, Executive Director

 Date

PY 2021 Equal Opportunity Monitoring Findings and Compliance Report
MO-KAN REGIONAL COUNCIL
DATE OF DESK REVIEW: October 28, 2021
ISSUED NOVEMBER 2021 BY KERRY SAVAGE, NWWDB COMPLIANCE COORDINATOR

Comments	Suggestions
No comments at this time.	

Findings	State of Missouri Nondiscrimination Plan	Required Corrective Action	Action Required
The "Confidential Information User Attestation Form" required under OWD Issuance 19-2019 was not found in Janice Spearman's file.	SECTION 4: Data and Information Collection Maintenance (29 CFR 38.41-38.45)	Janice will sign a "Confidential Information User Attestation Form" to place in her personnel file.	12/9/2021

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 Roni Mauer, Interim Executive Director

 Date

PY 2021 Equal Opportunity Monitoring Findings and Compliance Report
NORTHWEST MISSOURI REGIONAL COUNCIL OF GOVERNMENTS
DATE OF DESK REVIEW: October 29, 2021
ISSUED NOVEMBER 2021 BY KERRY SAVAGE, NWWDB COMPLIANCE COORDINATOR

Comments	Suggestions
The state EO officer has requested job centers use the shorter "WIOA General Complaint Form" when submitting a complaint.	Use form DWD-104 when assisting with a discrimination complaint.

Findings	Title of Missouri nondiscrimination plan	Required Corrective Action	Action Required
WIOA Grievance Procedure Notice posted on RCOG website lists the name contact information for the previous EO monitor.	SECTION 3: Notices and Communication (29 CFR Part 38.35)	Update the name and contact information on the WIOA Grievance Procedure Notice to that of the correct Compliance Coordinator.	12/9/2021

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 Jerri Dearmont, Executive Director

 Date