

Northwest Workforce Development Board

Minutes of Board Meeting

December 6, 2022

Virtually via *GoToMeeting*

The Northwest Region Workforce Development Board (NW WDB) met in open session virtually on Tuesday, December 6, 2022. NW WDB Chair Gregg Roberts called the meeting to order at 4:02 pm.

Roll Call was conducted, and a quorum was established with 11 members present

Board Members

Lana Beavers	Kelly Bordewick	Cathie Chalfant	Julie Jones	Phil Larabee
Scott May	Amanda Riley*	Gregg Roberts	Misty Ward	Bobby Barlow*
Amanda Haile	Nichi Seckenger	Mike Veale		

* Indicates member joined after role call

Presiding Commissioners

Bud Motsinger – Caldwell County

Lee Sawyer – Buchanan County

Ex-officio (non-voting) Members and Guests

Anita Jolly	Cathy Scott	Corinne Watts	Crystal Narr	Jerri Dearmont
Kim Mildward	Kristie Arthur	Lynette Saxton	Rita Wallinga	Robin Hammond
Shari Schenewerk				

WDB Staff

Brent Stevens	Jeanie Griffin	Kerry Savage	Diane Simbro
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Open Session Business Meeting

Commissioner Reports

Prior to Commissioner Reports three commissioners were recognized as this being their last meeting in office – Bud Motsinger (Caldwell County), Lee Sawyer (Buchanan County), Bob Caldwell (Andrew County). Director Stevens and Board Chair Gregg Roberts thanked these commissioners for their support of workforce programs in NW Missouri.

Buchanan County Commissioner Lee Sawyer gave an update on workforce in the county. He also talked about partnerships with for workforce with Valor Manufacturing, Missouri Western State University, North Central Missouri College, and Hillyard Technical Center.

Caldwell County Commissioner Bud Motsinger spoke about the counties work with the reconnect broadband grant. He also gave an update on the Little Otter Creek Reservoir. He stated he recently attended a Farm Bureau Conference and gave an update on the information he received during the conference.

Customer Success Story

Rita Wallinga with the Maryville Job Center shared a customer success story. She shared how a participant was able to overcome barriers and sustain employment after completing culinary arts training, which was supported through WIOA funds.

Consent Agenda

NW WDB Chair, Gregg Roberts, directed Board members to the consent agenda items, which included minutes of the 9/13/2022 Board Meeting, expenditure and contract performance reports, WDB funds progress report, budget amendments, and a plan modification approval letter/

After discussion around each of the items presented, a motion was made by Phil Larabee, seconded by Kelly Bordewick to approve the consent agenda as presented. The motion passed with no opposition.

WIOA-Mandated Business

1. Executive Director Brent Stevens presented the Board with a proposed allocation method for the carry-over WIOA funds from PY 21.

A motion was made by Lana Beavers and seconded by Phil Larabee to approve the proposed distribution of funds using the region's standard formula with the option to review expenditures and redistribute as necessary.

2. Executive Director Brent Stevens presented a proposal to transfer \$50,000 from the WIOA Dislocated Worker Program to the WIOA Adult Program. It was noted this leaves funding in the Dislocated Worker Program in the event the funds are needed, but at this time a stronger need is for the adult customers.

A motion was by Kelly Bordewick and seconded by Amanda Riley to approve the transfer of funds as presented. The motion passed with no opposition.

Updates and Other Program Business:

1. One-Stop Operator Kim Mildward presented the One-Stop Operator Report to the Board which outlined recent work she has done.
2. Director Stevens shared letters that were sent to each sub-recipient outlining the performance requirements in their contracts that were missed for Program Year 2021.
3. Director Stevens shared information with the Board on a Join ARPA Grant application the region is involved with. He stated the application was submitted, and hopes to hear back this month.

4. Information regarding availability of incentive funds for the region. These incentive funds are for meeting the benchmarks that were outlined in the Annual Agreement with OWD. Director Stevens stated the request was put in for the funds to be used for updated Job Center signage, professional development, employer engagement events, and participant expenses.
5. Director Stevens shared an update on the progress of the NE/NW Regional Merger. He stated the merger is still progressing, and should be going to the State WDB for their approval soon.
6. A year in review presentation was shared by director Stevens. This review showed information on the services delivered to job seekers and employers during the last program year.
7. Director Stevens shared information on events that are being planned. These events include a High School Senior Job Fair and a potential Build My Future Event in St Joseph.

A motion was made by Julie Jones and seconded by Bobby Barlow to Adjourn the meeting.

The meeting adjourned at 5:38 PM

Next Meeting – March 7th, 2023