

**Northwest Workforce Development Board
Meeting
March 7, 2023
Virtually via *GoToMeeting***

The Northwest Region Workforce Development Board met in open session virtually on Tuesday , March 7, 2023. NW WDB Vice-Chair Julie Jones called the meeting to order at 4:02 PM.

Roll Call was conducted and quorum was established with thirteen Board Members present.

Board Members

Lana Beavers	Julia Birkeness	Kelly Bordewick	Julie Jones	Phil Larabee*
Anne Long	Damon Neff	Amanda Riley*	Gregg Roberts	Bobby Barlow
Amanda Haile	Crystal Narr	Nichi Sekinger	Kristen Smith	Mike Veale

* Member joined after roll call, but before any action was taken by the Board.

WDB Staff

Brent Stevens Jeanie Griffin Kerry Savage

Guests

Anita Jolly	Cathy Scott	Corinne Watts	Jerri Dearmont	Kim Mildward
Kristie Arthur	Lynette Saxton	Robin Hammond	Shari Schenewerk	Susan Brand
Tom Epling	Kathy Hahn			

Open Session Business Meeting

Customer Success Story

Cathy Scott from the Green Hills Regional Planning Commission (Trenton/Chillicothe Job Centers) shared a customer success story. She shared a story about a participant that came to the job center that faced many barriers to employment was able to overcome their barriers and earn a job with a local employer. She shared information regarding the services offered and stated the participant enjoys their job.

Consent Agenda

Vice-Chairperson Julie Jones directed Board members to the consent agenda items provided in the Board packet. These items included the minutes from the 12/6/2022 NW WDB meeting, expenditure and contract performance reports, two budget amendments, and the NW WDB progress report for all funds.

After discussion around each of the items, a motion was made by Lana Beavers and seconded by Kelly Bordewick to approve the items in the consent agenda as presented. The motion passed with no opposition.

Directors Update

Executive Director Brent Stevens gave an update to the Board on the below items.

1. Merger

Director Stevens shared a progress update on the merger of the Northeast and Northwest Workforce Development Boards. He stated the State WDB approved the merger and sent the recommendation to Governor's Office. A letter has since been received from the Governor's office approving the merger. He stated everything is on track to be effective July 1, 2023.

2. Legislative Outreach

Director Stevens shared with the group information about a recent visit in Jefferson City where he and Board Chair Gregg Roberts met with representatives from North Missouri. The purpose of this visit was to educate the representatives on the work being done in the Region. He also shared that the WDB Directors across the state are working on a proposal to request State of Missouri general revenue funds to help support the work being done throughout the State.

Mandated Business

1. Fiscal Manager Jeanie Griffin shared with the Board a proposal to transfer \$10,000 from the PY 22 Dislocated Worker funds to the Adult Program. Griffin explained the reason behind the transfer request and the allowability of the transfer.

A motion was made by Mike Veale and seconded by Gregg Roberts to approve the transfer as presented. The motion passed with no opposition.

2. Executive Director discussed with the Board the next piece of action for the Board to complete the merger is to agree to dissolve the current Northwest Workforce Development Board. Dissolving the Board effective June 30, 2023 would allow the new Board to take responsibility of the new region effective July 1, 2023. Director Stevens shared the NW WDB would still be responsible for the workforce region through the end of the Program Year (June 30, 2023).

A motion was made by Gregg Roberts and seconded by Phil Larabee to dissolve the Northwest Workforce Development Board effective June 30, 2023. Motion passed with no opposition.

Updates and Other Program Business

1. One-Stop Operator director Board Members to the Board packet which included her report.
2. Director Stevens shared information with the Board regarding the incentive funds the region received based on their PY 21 performance and compliance with their Annual Agreement with OWD. He shared the region plans to use the funds to allow Job Center staff to attend

professional development, update Job Center signage, conduct employer engagement events, and direct participant support.

3. Director Stevens let the Board know the region did not receive the ARPA grant that it applied for. This grant was a collaborative project that included the NW WDB, MWSU, Hillyard Technical Center, St Joseph School District, and the St Joseph Chamber of Commerce.

4. Director Stevens shared with the Board more information regarding the High School Senior Job Fair that is in partnership with the region's rootEd program. This event is in St Joseph on March 28th.

5. During Open discussion more events and information was shared.

March 22nd – Manufacturing Tours for Technical Students in Maryville

March 22nd – Event for Sophomores being held at Tarkio Tech

April 5th Career Expo in partnership with Grand River Technical School (Chillicothe)

April 14th NWMSU (Maryville) Job Fair

Amanda Haile informed the Board that AEL programs are in the process of writing their grants for renewal of their contracts.

Anne Long thanked Kim Mildward for her help with United Fibers broadband grants.

Gregg Roberts thanked the Board for their work.

A motion was made by Bobby Barlow and seconded by Gregg Roberts to adjourn the meeting.

Meeting was adjourned at 4:50 PM

Next Meeting: June 6th